

TEMPLATE 6

MDM Readiness Checklist

If you can't check every box, you're not ready to start.

Business

- Sponsor committed
- Pain quantified in dollars
- First domain selected on pain + feasibility
- Ownership documented and signed off
- Budget approved for full lifecycle (not just Year 1)

Organizational

- Governance framework defined
- Conflict-resolution process set
- Data steward funded and hired
- Change-management plan
- Stakeholder communication plan

Technical

- Source systems inventoried
- Data-quality baseline assessed
- Integration style decided (Hub-and-Spoke / Registry / Consolidation)
- Platform selection criteria defined
- Non-functional requirements documented (performance, security, compliance)

Any box unchecked → fix it before proceeding.